

COVID-19: outbreak management plan

St James's C E Primary School

St James's
Church of England
Primary School



Faith
Friendship
Fulfilment

Approved by:	Date: 14.7.21
Last reviewed on:	14.7.21
Next review due by:	2.9.21

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19, provided by the Department for Education (DfE) and adapted from the template provided by The Key Support Services Ltd and will be used alongside the latest Government Guidance.

The purpose of this plan is due to the government making it a national priority that education and childcare settings continue to operate as normal during the COVID-19 pandemic. The DfE's COVID Contingency Framework states that schools should have an outbreak management plan, which describes how they would operate if there was an outbreak in school.

The measures in this plan will be implemented in response to recommendations provided by the local authority (LA), director of public health (DPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school.

An outbreak is defined as two or more confirmed (or suspected) cases linked by time or place

In educational settings this refers to two or more confirmed cases of COVID-19 among students or staff who are direct close contacts, proximity contacts or in the same cohort or 'bubble' (where applicable) in the early years / school / college setting within 14 days. (Dudley Public Health)

- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- if an outbreak occurs, we will work with Dudley health protection team to help identify individuals who may have been in contact with known infectious individuals

2. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

3. Other measures

If recommended, we will:

Increase:

- cleaning and infection control measures

Limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

Reintroduce:

- Face coverings for staff who are not exempt when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas
- Bubbles and social distancing
- asymptomatic testing sites (ATS) in our area, also including increase use of home testing.

The reintroduction of on-site testing may be advised by local directors of public health for individual settings or small clusters, or in settings across areas where an “enhanced response package” has been deemed appropriate.

4. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

4.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

4.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our [remote learning action plan](#) that can be found on the school's website.

The school will continue to provide supermarket vouchers for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Vouchers will be emailed to parents who will access them via the supermarket of their choice.

4.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

4.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by emailing info@st-james.dudley.sch.uk with FAO of DSL as the subject of the email.

There are a number of qualified DSLs at St James's CE Primary School, however in the unlikely that there are no DSLs onsite, we will share a DSL with Amblecote Primary School. Their DSL can be contacted by emailing info@amblecote.dudley.sch.uk.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.