



9th December 2020

Dear Family

End of term:

You may have heard that yesterday, the Department of Education suggested that schools close to pupils on Friday 18th December and instead use this day as an INSET day for school staff. **We will not be closing earlier than planned and school will be open to pupils in Friday 18th December.** As previously planned, pupils will return to school on Tuesday 5th January.

Contact during the Christmas Holidays:

As you will see from the attached letter from the Local Authority, we have been asked to maintain our role in track and trace during the Christmas holidays. We would ask **should your child test positive for COVID-19 during the holidays, that you email info@st-james.dudley.sch.uk as soon as you receive the result**, with the following information:

- Symptoms and when they first occurred
- Date of test
- Date of test result

This will allow me to contact any members of the school community that have been in close contact and need to self-isolate. The email address will be monitored daily and I will respond to you at the earliest possible time. Please notify the school even if the symptoms and /or results fall outside of the time frame that your child was contagious whilst at school, as this will allow me to support you with a return date to school.

Many thanks for your continuing support.

Yours sincerely

Lindsay Mason
(head teacher)

Email: info@st-james.dudley.sch.uk Website: www.st-james.dudley.sch.uk

