



4<sup>th</sup> September 2020

Dear Family

Thank you for your support in getting the children settled back into school under such unusual circumstances. I appreciate that the new routines will take some getting used to; it is integral for all of our safety that everyone is sticking to them. I also appreciate that everyone is very keen to not be late, however as safety is our priority at the moment, please take your time and remember to socially distance from other people.

I am unable to open the school gates until the time allocated due to the need to clean between our breakfast club and the other children arriving. Arriving at the school gates early is causing a lot of congestion on the pavement outside of school which is exactly what our staggered start and finish times are designed to avoid. Please be considerate of other families if a queuing system has occurred.

The allocated times for drop off and pick up are as follows:

Drop off	Pick up
08.50	15.10

Dropping and collecting siblings at the same time is helpful to prevent families from having to wait for prolonged periods of time on school grounds.

Please vacate the school premises and outside the school gates as quickly as possible. The area on the pavement between the two gates is becoming particularly congested and families are having to walk through busy areas.

Many thanks for your cooperation – it really is vital in order for all members of our school community to be safe and well.

Yours sincerely

Lindsay Mason (head teacher)

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